



OFFICE OF THE PRINCIPAL COMMISSIONER OF SERVICE TAX,  
SERVICE TAX – I COMMISSIONERATE, BMTC/TTMC BUILDING,  
OLD AIRPORT ROAD, DOMLUR, BANGALORE-560071

सी.सं. C.No.IV/06/23/2015 ST-I AE-I

07.05.2015

**NOTICE INVITING QUOTATION FOR HIRING OF VEHICLES**

The Office of the Principal Commissioner of Service Tax – I, Bangalore desires to hire Two SUVs on a monthly rent basis for the Office use. The vehicles are required for one year period i.e 2015-16 (from 19.05.2015 to 31.03.2016). As such sealed quotations are invited from eligible / reputed service providers.

The interested service providers may submit their quotations in the format as given in the terms and conditions, within 1300 Hrs of 18.05.2015. Further, the terms and conditions and other particulars may be downloaded from the website [http://centralexcisebangalore.gov.in/tenders\\_auctions.html](http://centralexcisebangalore.gov.in/tenders_auctions.html)

The quotations would be opened at 1500 Hrs of 18.05.2015 at the above address. Parties/ representatives of the parties may be present at the time of opening of the quotations if interested. The Commissioner of Service Tax – I reserves the right to accept or reject any or all the offers without assigning any reasons.

  
(D. PHANI KUMAR)  
DPUTY COMMISSIONER (A.E)  
SERVICE TAX – I, BANGALORE.

## TERMS & CONDITIONS

1. The quotations in the following format may be given for each brand of vehicle separately in the following format duly signed and with seal. The rates should be both in figures and words and in case of any difference the rates quoted in words will prevail. Any over writing/corrections in rate should be attested by the bidders with seal and sign.

Brand of Vehicle	Amount for each vehicle (In Rupees)
SUV	

2. Minimum qualification for tendering by the service providers should be 3 years experience in supply of minimum of 10 vehicles to any Government Department/Public Sector Undertaking or to any reputed company. Proof for the same should be submitted along with the tender.
3. The vehicles are required for a maximum of 2000 Kms for 25 days in a month. In case the vehicle runs less than 2000 kms, as the case may be, in any month, the balance kilometers remained unutilized in that month shall be carried forward to the next month. In case the vehicle runs more than 2000 kms in any month, the balance kilometers available, if any, shall get adjusted.
4. In respect of the vehicles used by the Commissioner / Principal Commissioner rank officers the wording 2000 kms for 25 days should be read as 2500 kms for 30/31 days.
5. The vehicles shall be deemed to be at the disposal of the Service Tax Department and the billing shall be charged from the reporting place to the relieving place.
6. The agreed hire charge includes cost of repairs, cost of fuel and other maintenance charges and all other incidental expenses.
7. In the case of any accidents, the bidder shall meet all the claims arising out of it through vehicle insurance.
8. The vehicle shall be kept neat and clean with seat covers, perfume, tissue paper and shall be kept in perfect running conditions.
9. If the vehicle is out of order, the bidder shall provide a substitute vehicle immediately. In case the vehicle doesn't report on time/does not report at all, the Department would have a right to hire a vehicle from the market and the additional cost incurred by the Department will be borne by the bidder.
10. The vehicle must be available at any time or any day as desired by the Department.
11. The drivers of the hired vehicle must follow traffic rules and other regulations prescribed by the Government from time to time. Any liability on violation of traffic rules shall be borne by the bidder.
12. The driver must observe all the etiquettes while performing the duty. The driver must be neatly dressed and should wear white uniform to

